

## 1st Transnational Meeting Mercantec Viborg

ERASMUS+ PROGRAMME  
 Strategic Partnership for VET Key Action 2  
 2021-1-DK01-KA220-VET-000028080/KA220-VET-2021-006  
**Digital Capacity Building in the post COVID-19 era**  
**Date:** Thursday 7<sup>th</sup> – 8<sup>th</sup> of April 2022  
**Organizer:** Mercantec

<b>Thursday 07.03 2022</b>	Venue: H. C. Andersens Vej 9, 8800 Viborg (DK) - Reception
09.00	Arrival to Mercantec.
09.20 - 10.00	Welcome and introduction - in room A31
10.30 – 11.00	Break with coffee and tea
11.10 – 11.45	Review of the project outline and Gantt chart.
12.00 – 12.45	Lunch at the school canteen/restaurant
13.00 – 13.50	- Final decision on timeline and Gantt chart - Communication and risk prevention - Solving disputes
13.50 – 14.00	Short break
14.00 -15.00	Budget control and payments
	Enjoy the afternoon

<b>Friday 08.03 2022</b>	Venue: H. C. Andersens Vej 9, 8800 Viborg (DK)
09:00	Meeting point: Room A31
09.15-10.30	Brainstorming about LTT a in Estonia
10.30-10.45	Break with coffee and tea
10.45- 11.30	-Sum up - Questions
11.30 - 12.00	-Signing of documentation of participation - Goodbye
12.00-12.45	Lunch at the school canteen/restaurant